



Headlands Community Primary School

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Friday 8th December 2023

Santa's Hat Evening Performances Arrangements for Drop Off and Collection

Monday 11th and Wednesday 13th December 2023

Dear Y1 and 2 Parents/Carers,

Before the Performance:

All children returning to school for next Monday and Wednesday's evening performances should enter the school building via Mrs Pearce's fire door; there will be no entry via the main entrance. Mrs Pearce will open the door at 17:40.

Unfortunately, due to limited staffing, school is unable to assist with the collection of any child attending Out of School Club on these evenings. Please make your own arrangements.

After the Performance:

We ask that adults who are not part of the audience but who are arriving to collect their child at the end of each performance, arrive at 18:50. Please wait outside the main entrance until you are invited in.

We would then ask that only one adult collects their child from their KS1 classroom and exits onto the KS1 playground to ease congestion. Other audience members may exit via the main front door.

Programmes and Photographs:

Programmes will be available to purchase at each performance and will cost 50p. Photographs will be priced at £1:00 and will also be available to order at the same time. If you wish to purchase either a programme, photograph or both, please bring cash as there will be no card payment facility; the exact money would be greatly appreciated.

Many thanks for your co-operation in advance.

The Key Stage One Team

