



# Headlands Community Primary School

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Wednesday 25<sup>th</sup> January 2023

Ref: Y5/6 Rainforest Animal Workshop

Dear Parents/Carers,

We have organised a visiting company to bring an interactive animal workshop to Headlands for the Y5/6 children, **on Wednesday 15<sup>th</sup> March**. During the visit, the significant emphasis will be on making learning fun and will encourage all pupils to get involved. There will be the opportunity to hold and stroke most of the animals, to really bring the curriculum to life. Experienced presenters will deliver fascinating facts and give the children the opportunity to truly experience the unusual animals close up.

The provider has an animal transport license, performing animal license and full DBS checks. They are a highly professional company and they have also visited us in the past. A copy of their contract is copied on this letter for your reference. **Please pay particular attention to the parts in bold.**

The cost of this for each child, including all the above, **is £4.95**. We would be grateful if you could complete payment either via School Money or by cheque in a marked envelope to **school by Monday 6<sup>th</sup> February**. Permission is also needed please using the following link:

<https://forms.office.com/e/2H6Z8CpeNB>

The school Charging and Lettings Policy (available on the school website) states that while no child would be excluded from an activity on the basis of cost, we do rely on contributions from parents for many of the 'extra experiences' provided in school and we are grateful for the level of support we receive. If circumstances arise that insufficient funds have been collected then as a school we would need to cancel the workshop and re-fund parents who have paid. In planning the curriculum all teachers will have due regard to the prohibitive costs of some excursions and visiting speakers. If a parent is concerned about the cost of a visit, this can always be sensitively discussed with your child's class teacher or a member of the school senior leadership team.

If you have any further questions, please do not hesitate to contact us.

Thank you for your continued support.  
The Y5/6 Team



### **Booking contract**

- 1) Engagement Date: Wednesday 15<sup>th</sup> March
- 2) Cancellation of this contract is subject to a cancellation fee of up to 100% of the full fee (less reasonable travel expenses) if cancelled within 14 days of the engagement.
- 3) A suitable display area is to be provided for the animals with the ability to create or allocate an area for the animals to be undisturbed should they require it.
- 4) In the case of an outdoor encounter, the client should provide both adequate shelter from the elements and an electrical supply.
- 5) The client is responsible for children at all times, there should be responsible adult to 5 children at parties or similar events. Schools should always have 2 teaching staff per class.
- 6) Contact with the animals shall only be under **strict supervision** of Animals UK staff.
- 7) If children are too noisy or unruly for the animals then a member of Animals UK staff reserves the right to cancel the encounter. The client is liable for the full fee in this instance.
- 8) No animals will be fed during encounters unless prearranged.
- 9) Clients must provide hand washing facilities and ensure all participants wash their hands after the encounter. Animals UK will provide hand sanitizer for use during the encounter.
- 10) Although highly unlikely the animals could bite and/or defecate during the encounter. Should this occur Animals UK cannot be held to any liability.
- 11) Animals UK may occasionally take **pictures or video footage for promotional purposes**. If you do not wish for this to take place please let us know before the encounter commences.
- 12) Spider and mammal fur can cause **minor reactions and skin irritation if you have any allergies or very sensitive skin please inform the Animals UK staff. We also carry animal feed often containing nuts**.
- 13) We will endeavor to bring all requested animals, in the event one is unable to attend we will bring an appropriate substitute  
*(Animals might include: chameleons, snakes, lizards, spiders, giant millipedes, pygmy hedgehogs, meercats, raccoons, scorpions, skunks, foxes, owls and crocodiles.)*