



Headlands Community Primary School

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Monday 20th February 2023

Parents Evening Spring Term 2023

Dear Parents/Carers,

Thank you for booking your ten minute parent evening appointment via the online booking system. We are looking forward to seeing you at your designated face to face appointment with your teacher to discuss your child's attainment and progress, and highlight areas which we can work on together.

For children in Year 1-6 writing and maths books will be placed outside the classroom. If you wish to view the books, please arrive five minutes beforehand. At your designated appointment time, please take your child's books into the classroom and hand them over to the teacher. As work is continuously shared on Seesaw in EYFS and due to the practical nature of the setting, there will be no books to view, so please arrive at your appointment time.

Key Stage 1 parents are asked to enter and exit via the KS1 playground entrance, Key Stage 2 parents may enter and exit through the main school entrance. For EYFS appointments please enter and exit through the EYFS door off the KS1 playground.

To avoid congestion in our narrow corridors, we would politely request that you wait outside the school building until your allotted time.

Best wishes,
Ruth Ellis