



Headlands Community Primary School

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Monday 1st May 2023

INVITATION TO WELCOME MEETING

Dear Parents/Carers,

I would like to offer a warm welcome to Headlands Primary School. We are really looking forward to meeting everyone who is due to join us for the first time this September, as well as those that are already an important part of our school family.

We would like to invite parents only to a special **'Welcome Meeting'** on Thursday 15th June 5.00 p.m. – 6.00 p.m. in the School Hall. This meeting is informal and is aimed at providing you with the opportunity to meet other parents, learn about the school, find out about the transition process, meet the members of staff and help prepare your child for school. There will also be the opportunity to collect a free book bag for your child, which has very kindly been purchased by the PTA.

During this summer term the class teachers will begin their transition process which will include visiting pre-school settings, as well as inviting you to our 'taster' session at school. This will take place on Wednesday 5th July which is our whole school transition day. The children will be split into two equal groups and will be invited to attend either a morning or afternoon session, accompanied by a parent/carer. Further details will follow.

You are also invited to join us for our:

- PTA Summer Fair on Friday 23rd June 3.30-5.00pm where you will be able to meet parents and teachers, as well as join in the fun! There will be a wide range of stalls, games and BBQ.
- EYFS/KS1 Sports Day with a special New Starters race. This is held on Thursday 13th July 10.00am with a reserve date of Thursday 20th July 10.00am weather pending. Please park on the roadside giving consideration to local residents.
- Teddy Bear's Picnic on the school field (weather pending) – Wednesday 19th July

We also have a designated section on our school website for the parents of new Reception children due to start in September. This can be found in the 'Parents' section of the school website <https://www.headlandsprimary.org.uk/new-starters-in-reception-september-2023/>

Within this section of the website, you will find lots of advice about how to support your child with their transition to primary school for you to read and review at your leisure. This includes:

- Information about the class teachers and teaching assistants who work in the Reception classes
- Photographs and a short video to help your child familiarise themselves with the early years and school environment.
- Information about the school day

- Information about the Early Years Foundation Stage
- A list of children's books to support transition
- Pre-recorded stories read by members of the EYFS team for the children to listen to at home
- A Powerpoint featuring essential key information about starting school. Our staff are also in the process of recording a number of short presentations that will cover a range of different topics including the classroom setup, our curriculum, day-to-day routines and what your child will need. These will be made available on the website shortly. Watch this space!

Transition Dates in September 2023

In September, we will begin our formal transition programme into school to ensure a positive start to the year. We know from experience that the children benefit from visiting the school in small groups to familiarise themselves with the Reception staff and the new learning environment. Therefore, we have planned for the children to visit school with half of their new class for the first few transition days. A letter with further details will be provided nearer the time.

Transition Opportunities for New Reception Children in September 2023		
Monday 4 th September	Training Day	
Tuesday 5 th September	Group A 9am – 11am	Group B 1pm – 3pm
Wednesday 6 th September	Group B 9am – 11am	Group A 1pm – 3pm
Thursday 7 th September	Both classes - Groups A & B 8.50am – 1.30pm (lunch)	
Friday 8 th September	Both classes - Groups A & B 8.50am – 3pm	

Thursday 7th September - Morning Session with School Lunch

On Thursday 7th September, all Reception children are invited to spend the morning in school with their class and to stay for a free school lunch. Alternatively, your child may choose to bring a pack lunch from home.

We hope this letter provides you with an overview of forth coming events and opportunities to support transition into school. Further correspondence will be made in due course.

We look forward to welcoming you to our school and hope that your child will be very happy here. If you require any further information, please refer to the school website or contact the School Office.

Best wishes,

Mrs Elizabeth Neville
(EYFS Leader at Headlands Primary School)