



# Headlands Community Primary School

Oak Tree Lane, Haxby, York. YO32 2YH

Telephone/Fax: 01904762356

Email: [headlands.primary@york.gov.uk](mailto:headlands.primary@york.gov.uk)

Friday 1<sup>st</sup> May 2026

## CONFIRMATION OF RECEPTION PLACE

Dear Parents/Carers,

I am delighted to welcome you to Headlands Primary School. The beginning of school life is a very exciting time and we aim to offer support both to yourself and your child.

The Reception place allocated by the local Authority is a full time placement commencing September 2026. This enables your child to settle into the fullness of school life, continue their educational development and enhance their social integration. If you have any concerns regarding full time provision, please contact the school to discuss this matter further. A part-time place at Headlands would consist of five mornings per week and then full time attendance from January 2027. All part time placements must be confirmed to the school by Friday 1<sup>st</sup> May.

**Please may you complete and submit the online form below by Friday 8<sup>th</sup> May 2026, even if you are not taking up this placement so it may be offered to another family.**

[Headlands Primary School Reception September 2026 – Fill in form](#)

During May the parent who registered their child will receive via post an 'Admissions pack' which needs to be returned to the school as soon as possible so that we can complete the registration process.

Your contact details have now been added to the School System and you will receive our weekly newsletter and any other important communication. These will be sent through 'Juniper Education' our school website provider.

During the summer term, our EYFS Leader Mrs Neville, will be in contact as she undertakes our transition process. More information will be sent in due course.

We look forward to welcoming you to our school and hope that your child will be very happy here.

If you require any further information, please refer to the school website <https://www.headlandsprimary.org.uk/> or contact the School Office via the email [headlands.primary@york.gov.uk](mailto:headlands.primary@york.gov.uk)

Best wishes,  
Mrs Ruth Ellis

