



Headlands Community Primary School

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Website: headlandsprimary.org.uk

Tuesday 26th August 2025

School dinners September 2025

Dear Parents/Carers,

We're pleased to let you know that our catering provider, Mellors, will continue to serve hot school meals from September 2025. Children can choose from a variety of meat and vegetarian options, as well as jacket potatoes, sandwiches, and a salad bar. There will also be theme days and fun competitions throughout the year!

Following a successful experience from the last few years, we will use the weekly pre-orders and coloured banded system again.

How Lunchtime Works

- Children who have pre-ordered a hot meal will receive a **coloured wristband** from their teacher before entering the lunch hall.
- If no meal has been ordered, we will assume your child has brought a **packed lunch**, and they will not receive a band.


 **Weekly menus** are available on our website:

School Meals – [Headlands Primary School - School Meals](#)

Ordering Meals Online

We use the **School Money** platform (via Eduspot) for all meal bookings.

- During the week of **25th August 2025**, the main contact for each child will receive a **welcome message** (text and email) from School Money.
- New families will also receive a **password** to log in for the first time.

 **Login here:** School Money Parent Portal

You'll need to enter:

- Your **mobile number** (used for text messages)
- Your **email address**
- Your **password** (sent to you)
- Your **child's name** (any sibling's name will give access to all accounts)

Placing Your Order

- Orders must be placed **in advance** and are **locked at midnight every Sunday** for the following week.
- Please make sure you **complete checkout**, even if the total is £0.00 (for Reception/KS1 or FSM).
- You can view your orders in the **history section**.
- If your child is bringing a packed lunch, **leave the meal selection blank**.

Meal Prices & Payment

- **Reception, KS1, and FSM** children: **Free meals**
 - **KS2 children:** £2.70 per meal
- All payments must be made **online in advance**. We cannot accept cash.

FAQs

What if my child is absent?

We'll cancel the meal for that day and no charge will be made.

What if my child changes their mind and brings a packed lunch?

Unfortunately, we can't make daily changes. If a meal was pre-ordered, it will still be charged (for KS2 children).

Autumn Term Orders

- Orders for the **first week of term** must be placed by **midnight on Monday 2nd September**.
- For **new Reception starters**, orders for **Thursday 5th and Friday 6th September** must also be placed by this date.
- You can order for the **entire first half-term** if you wish.

Special Dietary Needs

If your child received an **Allergens Parent Pack** in July, please ensure their needs are up to date.

If there are **any changes** to your child's dietary requirements over the summer, please email the school **before September**, including a letter from your **doctor or dietician**.

If you have any questions, please email us at:

✉ headlands.primary@york.gov.uk

Please note: The school office will be closed for phone calls from **22nd July to 3rd September**.

Please keep this letter for future reference.

Best wishes,

The School Office Team

