



Headlands Community Primary School

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Ref: Reception Visit to York Castle Museum

Friday 26th June 2025

Dear Parents/Carers,

Throughout this half term, the Reception children have been undertaking a historical unit of work to learn about the past and how life has changed over time. To support and consolidate the children's learning, we have organised a visit to York Castle Museum on **Thursday 17th July**.

During the day, the children will get the opportunity to learn about the History of York, including a visit to the reconstructed Victorian street, Kirkgate.

The doors will be open as usual at 8:45am and we will be departing at approximately 9:50am to ensure we arrive at the Castle Museum in good time to make the most of the day and the activities on offer. We aim to be back at school in good time for the usual end of day collection routines.

Your child will need to come in school uniform and bring a packed lunch and enough drink for the day. Please provide your child with a **rucksack** or alternative bag that your child can easily carry, as there is nowhere to store lunchboxes. Suitable footwear will also be required as will a waterproof jacket, depending on the forecast. They will not require any spending money.

The cost of this visit for each child, including transport and entrance to the Castle Museum is **£13.90**. Please arrange payment via the School money. **To give permission** for your child to participate in the Reception visit to York Castle Museum you must tick the consent box next to the payment (this stage does not require payment). **The deadline for both payment and consent is Friday 11th July**. If you have any issues with the School Money website, please contact the school office via email at headlands.primary@york.gov.uk.

To ensure we meet our pupil:adult ratio we both need and would welcome extra adult support. If you hold a current CRB/DBS for the school and can commit to joining us on Thursday 17th July, we would really appreciate it. **Please let us know no later than Monday 7th July** by emailing the school office at headlands.primary@york.gov.uk, marking the subject box as **Reception Visit to the Yorkshire Museum**. In an attempt to keep costs to a minimum, seats on the coach are limited so we will let you know whether we are able to take up your offer via email and text by Wednesday 9th July at the latest. If you have any further questions, please do not hesitate email us.

The school Charging and Remissions Policy (available on the school website) states that while no child would be excluded from an activity on the basis of cost, we do rely on contributions from parents for many of the 'extra experiences' provided by school and we are grateful for the level of support we receive. If circumstances arise that insufficient funds have been collected, then as a school we would need to cancel the visit and refund parents who have paid. In planning the curriculum all teachers will have due regard to the prohibitive costs of some excursions and visiting speakers. If a parent is concerned about the cost of a visit, this can always be sensitively discussed with your child's class teacher or a member of the school senior leadership team.

Thank you for your continued support.

EYFS Team